

**Job Title: Management Trainee**  
**Job Location:** Various Location Across Ontario  
**Website:** [www.decks.ca](http://www.decks.ca)  
**Phone #:** 905-689-4774  
**Contact Email Address:** [office@decks.ca](mailto:office@decks.ca)



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### **Hickory Dickory Decks Management Trainee**

We are looking for management trainees to join our head office location as well as existing franchisees. These candidates will learn all aspects of a small to mid-size business including designing, selling and building of custom projects, doing 2D and 3D designs, material take offs, project management and providing customer service. The goal of the management trainee position is to assist the territory owner to grow the business.

#### **Responsibilities:**

- Schedule and preform sales estimates for customers
- Learn to build and sell custom decks
- Ability to create deck designs
- Manage project from initial sales call to completion
- Responsible for permit applications, 3D drawings and material take offs
- Communicating with builders and customers daily
- Organizing information for the collection of cheques, permits, and referrals
- Provide product knowledge to customers
- Lead generation as required
- Various marketing initiatives

#### **Qualifications:**

- Graduate of a Construction Management, Architectural Technology related program or have a Commerce, Management or Business degree
- Excellent interpersonal skills needed for dealing with management, builders and customers
- Strong organizational, communication and analytical skills
- The ability to work independently and as a team player
- Ability to thrive in a multi-task, deadline oriented, self-motivating environment
- AutoCad experience is an asset
- Proficiency with MS Office with design software experience as an asset

- Strong work ethic towards building and expanding the company
- Construction experience is an asset
- Must have a valid G driver's license and own transportation
- Required to have proper safety boots for working on job sites
- Must be flexible to work evenings and some Saturdays

**About Hickory Dickory Decks:**

We are the largest deck company in Canada located in over 65 cities. With franchises located predominantly in Ontario, we have excelled by providing top quality decks combined with excellent customer service. With over 30,000 projects completed and more than 30 years' worth of experience, we have become a leader in the deck building industry. A great opportunity exists for an independent and self-motivated person. If you are interested in working for a corporation that offers a variety of responsibilities and experiences out of College or University, please consider joining us!